**CDT Test Sessions:**

**Set up a test session:**

1. Log in to <https://pa.drcedirect.com> using your credentials (provided by the school).
2. Click to Test Setup > Test Sessions
3. At the bottom of the page, click “Add Session.”
4. Fill in the required fields.
5. Make any selections in the “Search for Available Students” section.
6. Click “Find Students.”
7. Select the students you want to include and click the arrow to add them.
   1. Click the double arrow to select all students.
   2. To select multiple students, hold the “Ctrl” key while selecting them.
8. Click “Save.”

**Print student log in tickets:**

1. Log in to <https://pa.drcedirect.com> using your credentials (provided by the school).
2. Click to Test Setup > Test Sessions.
3. Make sure your District and School are selected.
4. Click “Show Sessions.”
5. Select the appropriate session.
6. Click the printer icon on the right side.
7. These tickets are handed directly to individual students ***when they arrive at the test administration.***